

WORK 4 A LIVING

Job Excellence Course

Equipping People to Enter the Workplace with Confidence
and Excellence

WHO WE ARE

Through our training centre model, we have equipped more than 55,000 people with practical skills to enter the workplace with confidence and excellence. The Job Excellence Course carries that same mission through 17 modules covering job readiness, business basics, work ethic, financial literacy, professionalism and worldview, helping anyone move from uncertainty and unemployment into a confident, equipped professional. True excellence is not just about finding a job, it is about the mindset, integrity and character that make someone valuable wherever they work, so that a changed life leads to a lasting legacy.

TESTIMONIAL



Businesses don't just hire people to do a job, they hire individuals who can solve problems, take initiative, work with integrity, and consistently deliver results. That mindset shift is what W4AL gave me, long before I ever became a Branch Manager. It wasn't just about finding a job, it was about becoming the kind of person any business would want to keep.

JOB EXCELLENCE GRADUATE



I was unemployed for five years. I sat at home and slowly lost my confidence, until I didn't recognise myself anymore. This program gave me the tools, the mindset, and the support to change my situation, and today I'm a Sales Representative. If you're unemployed and feeling stuck like I was, know that it doesn't have to stay that way.

JOB EXCELLENCE GRADUATE

COURSE SNAPSHOT

WHAT IT IS

A 17-module job readiness and character development course

FORMAT

Runs over 14 consecutive days, in person at a centre

OUTCOME

Graduates receive a WORK 4 A LIVING 3E Certificate

This is a hands-on course. Students learn through mock interviews, role play, group discussion and real-life case studies, not lectures.

LOGISTICS

Format

14 consecutive days, in person at a centre.

Cost

R650, which includes access to the E-Café.

Delivery

A practical, interactive course built around role play, group discussion and real-life case studies, not just theory.

Get in Touch

info@work4aliving.org

Course Modules

Seventeen modules across five areas of training.

CAREER & JOB READINESS

Job Readiness 1: Practical interview preparation, covering research, professional presentation, punctuality and a complete CV.

Job Readiness 2: Compares the success rates of different job-hunting methods and equips students to search for work strategically and persistently.

WORK ETHIC & PROFESSIONALISM

Work Ethic 1: Builds the foundational habits and attitudes, such as ownership and looking after equipment, that make someone valuable to an employer.

Work Ethic 2: Continues building core workplace discipline, reliability and professional conduct on the job.

Work Ethic 3: Explores the choices and consequences that shape a person's future, and the legacy built through hard work and integrity.

Professionalism: Covers workplace conduct, respect and excellent service, including how to handle difficult situations professionally.

The World of Work: Prepares students for the real challenges of a first job, and the perseverance needed to grow within it.

Service: Frames excellent work as service to others, and shows how integrity on the job builds a lasting inheritance for the next generation.

BUSINESS & ENTREPRENEURSHIP

Business 4 A Living: Addresses the mindsets that stop people from starting a business, and shows how even a small amount of capital can grow into a sustainable income.

FINANCIAL LITERACY

Financial Literacy 1: Introduces the foundational principles of managing personal money well.

Financial Literacy 2: Builds on financial literacy with further practical steps toward financial stability.

WORLDVIEW & CHARACTER

Worldview 1: Examines how different belief systems around the world shape behaviour, and why mindset makes the difference between poverty and prosperity.

Worldview 2: Contrasts the poverty, entitlement and growth mindsets, and builds an empowered worldview for taking ownership of one's circumstances.

Truth & Words: Engages honestly with challenging worldview questions, including the origins of life and the value of every human being.

Ethics and Values: Teaches a 5-step framework for ethical decision-making, applied to real-life ethical dilemmas.

Ethics in Practice: Explores personal character and what it means to grow as a person of consistent values.

Too True Not To Be True: Challenges students to consider the real-life consequences of the choices they make.